

Program E: Commercial

Program Authorization: R.S. 3:76-77, 84, 148, 202, 216, 3652 and 3655; R.S. 9:3401 et seq. and 5164; R.S. 10:9-114, 9:201-208, 9:301-318, 9:401-409; and 9:501-508; R.S. 12:25, 32, 34-35, 104, 171, 202, 205, 236, 262-263, 304-305, 314.1, 316, 404, 469, 1304-1310, 1339, 1340, 1342, 1345-1353, 1355, 1360, and 1363-1364; R.S. 13: 3471-3475, 3479-3481, 3485, and 5107; R.S. 51:213 et seq., 288, 294-295, 299-300, and 1164; R.S. 36:745 and 746; R.S. 49:227 and 229-229.1; R.S. 14:325; R.S. 22:437, 439, 448, 493, 504, 982, 985, 1253, and 1268; R.S. 30:112; R.S. 39:911-913, 1111, and 1118; R.S. 45:200.8C, and LSA-C.C.P. Arts. 1261-1262.

Program Description

The mission of the Commercial Program is to provide for the business, financial and legal communities timely and efficient service in the certification and registration of documents relating to securing, retaining business entities and assets; the processing of legal services documents and communications of business licensing information as required by law and to make such information concerning these business entities available to the public. The goal of this program is to ensure compliance with the commercial filing laws at the lowest possible cost to taxpayers by maximize the efficiency of document processing and information services. This program has one activity, Administrative.

RESOURCE ALLOCATION FOR THE PROGRAM

	ACTUAL 2001-2002	ACT 13 2002-2003	EXISTING 2002-2003	CONTINUATION 2003-2004	RECOMMENDED 2003-2004	RECOMMENDED OVER/(UNDER) EXISTING
MEANS OF FINANCING:						
STATE GENERAL FUND (Direct)	\$0	\$0	\$0	\$0	\$0	\$0
STATE GENERAL FUND BY:						
Interagency Transfers	0	0	0	0	0	0
Fees & Self-gen. Revenues	2,808,945	3,559,500	3,559,500	3,578,139	3,753,419	193,919
Statutory Dedications	0	47,545	47,545	0	0	(47,545)
Interim Emergency Board	0	0	0	0	0	0
FEDERAL FUNDS	0	0	0	0	0	0
TOTAL MEANS OF FINANCING	\$2,808,945	\$3,607,045	\$3,607,045	\$3,578,139	\$3,753,419	\$146,374
EXPENDITURES & REQUEST:						
Salaries	\$1,665,650	\$1,769,018	\$1,769,018	\$1,822,860	\$1,791,169	\$22,151
Other Compensation	11,483	26,780	26,780	26,780	26,780	0
Related Benefits	341,921	441,146	441,146	482,559	434,993	(6,153)
Total Operating Expenses	573,347	1,201,401	1,201,401	135,323	135,323	(1,066,078)
Professional Services	0	0	0	0	264,000	264,000
Total Other Charges	0	148,300	148,300	1,091,692	1,091,692	943,392
Total Acq. & Major Repairs	216,544	20,400	20,400	18,925	9,462	(10,938)
TOTAL EXPENDITURES AND REQUEST	\$2,808,945	\$3,607,045	\$3,607,045	\$3,578,139	\$3,753,419	\$146,374
AUTHORIZED FULL-TIME						
EQUIVALENTS: Classified	52	52	52	52	52	0
Unclassified	2	2	2	2	2	0
TOTAL	54	54	54	54	54	0

SOURCE OF FUNDING

This program is funded with Fees and Self-generated Revenues. The Fees and Self-generated Revenues are derived from the following: (1) a \$60 filing fee relative to domestic corporations; (2) a \$100 filing fee relative to foreign corporations; (3) a \$25 filing fee for annual reports relative to domestic and foreign corporations; and (4) charges for other services such as registering trademarks and partnerships, providing certificates of good standing, and providing copies and certified copies of any requested document.

	ACTUAL	ACT 13	EXISTING	CONTINUATION	RECOMMENDED	RECOMMENDED
	2001-2002	2002-2003	2002-2003	2003-2004	2003-2004	OVER/(UNDER)
						EXISTING
Deficit Elimination/Capital Outlay Escrow Replenishment Fund	\$0	\$47,545	\$47,545	\$0	\$0	(\$47,545)

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$0	\$3,607,045	54	ACT 13 FISCAL YEAR 2002-2003
			BA-7 TRANSACTIONS:
\$0	\$0	0	None
\$0	\$3,607,045	54	EXISTING OPERATING BUDGET - December 2, 2002
\$0	\$30,329	0	Annualization of FY 2002-2003 Classified State Employees Merit Increase
\$0	\$9,462	0	Acquisitions & Major Repairs
\$0	(\$20,400)	0	Non-Recurring Acquisitions & Major Repairs
\$0	\$73,155	0	Salary Base Adjustment
\$0	(\$88,873)	0	Attrition Adjustment
\$0	\$34,180	0	Group Insurance Adjustment
\$0	(\$121,970)	0	Executive Order MJF - 2002-29
\$0	(\$47,545)	0	Other Non-Recurring Adjustments - Deficit Elimination Fund
\$0	\$3,546	0	Other Adjustments - Funding for increase per rental contract for 8649 United Plaza
\$0	\$800	0	Other Adjustments - Funding to cover cost of travel for annual International Association of Corporation Administrators (IACA) Conference
\$0	\$264,000	0	Other Adjustments - Funding provided for Department of State to contract with a private company to convert microfilm/microfiche to optical images. This conversion would allow the Commercial Program to make documents available for viewing via the Internet
\$0	\$9,690	0	Other Adjustments - Civil Service Training Series adjustment
\$0	\$3,753,419	54	TOTAL RECOMMENDED
\$0	\$0	0	LESS GOVERNOR'S SUPPLEMENTARY RECOMMENDATIONS
\$0	\$3,753,419	54	BASE EXECUTIVE BUDGET FISCAL YEAR 2003-2004
			SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE:
\$0	\$0	0	None
\$0	\$0	0	TOTAL SUPPLEMENTARY RECOMMENDATIONS CONTINGENT ON NEW REVENUE

04-139

MAJOR FINANCIAL CHANGES

GENERAL FUND	TOTAL	T.O.	DESCRIPTION
\$0	\$3,753,419	54	GRAND TOTAL RECOMMENDED

PROFESSIONAL SERVICES

\$264,000 Microfilm Conversion Project - conversion of microfilm/microfiche to optical images

\$264,000 TOTAL PROFESSIONAL SERVICES

OTHER CHARGES

\$148,300	Office of Telecommunications Management Fees
\$196,030	Office of State Mail Operations Fees
\$747,362	Rental of 8549 United Plaza Blvd. through Louisiana Office of Facility Corporations
\$1,091,692	SUB-TOTAL OTHER CHARGES
	Interagency Transfers:
\$0	None
\$0	SUB-TOTAL INTERAGENCY TRANSFERS
\$1,091,692	TOTAL OTHER CHARGES

ACQUISITIONS AND MAJOR REPAIRS

\$9,462 Replacement of various office equipment (i.e. cabinets, chairs, etc.)

\$9,462 TOTAL ACQUISITIONS AND MAJOR REPAIRS